



**WESTERN SYDNEY**  
BUSINESS CENTRE

# WORKSHOP HOW TO START A SMALL BUSINESS

## Workshop Details

### Date

Wednesday 21st September 2016

### Time

1pm – 3pm

### Venue

Western Sydney Business Centre  
Training Room  
Suite 1, Level 1, 111 Henry Street  
Penrith NSW 2750

### Cost

Free of Charge

### Bookings

Please phone Western Sydney  
Business Centre head office on  
02 4721 5011 to secure your seat.

## Workshop Overview

This workshop will cover the steps required to establish a Small Business.

Includes:

- Business Registration
- Legal Issues
- Record Keeping
- Local Council Requirements
- Business Plans and more.

## Workshop Presenter

**SIMON LENTHEN**



Simon has a degree in accounting from the University of Newcastle and has taught at several universities and training venues for over 17 years in the fields of accounting, business management and small business development.

He is currently teaching a small business start up course at the Nepean Community College.