



**WESTERN SYDNEY**  
BUSINESS CENTRE

# WORKSHOP

## TAX BASICS FOR

### SMALL BUSINESS

#### Workshop Details

##### Date

Wednesday 11<sup>th</sup> May 2016

##### Time

6pm – 9pm (3 hours)

##### Venue

**PENRITH** - Western Sydney Business  
Centre Head Office  
Suite 1, Level 1, 111 Henry Street  
Penrith NSW 2750

##### Cost

FREE to attend

##### Bookings

Please phone Western Sydney  
Business Centre head office on  
02 4721 5011 to reserve your seat.

Limited to 15 participants.

#### Workshop Overview

Tax for small business is a free workshop developed for small businesses by the Australian Taxation Office and delivered in partnership by Western Sydney Business Centre.

It will provide you with an overview of the taxation and superannuation obligations associated with starting and operating your small business.

The workshop will look at subjects like

- different business structures
- registering your business
- goods and services tax
- income tax and claiming deductions
- record keeping
- how to prepare and lodge your activity statements

The workshop also covers employer obligations, such as pay as you go withholding and superannuation, if you have or are intending to employ people.

#### Workshop Presenter

**SIMON LENTHEN**



Simon has a degree in accounting from the University of Newcastle and has taught at several universities and training venues for over 17 years in the fields of accounting, business management and small business development.

He is currently teaching a small business start up course at the Nepean Community College.



**Australian Government**  
**Australian Taxation Office**